



*The South African Society for Music Teachers
Die Suid Afrikaanse Vereniging van Musiekonderwysers*

MINUTES

Annual General Meeting on Friday 4 April 2014 at the Enoch Sontonga Conference Complex, Unisa Sunnyside Campus, Pretoria

1. Welcome: Arisa Voges extended a hearty welcome to all present and a special word of welcome to all new members, Tilla Henkins of Bloemfontein and Dr Xiomara Pedroso from Cuba who brought a wealth of knowledge from Cuba regarding ear training.
2. Notice of Meeting: The notice of meeting was regarded as read and thus duly constituted.
3. Attendance and apologies:
 - a. Attendance: Arisa Voges (President), John Roos (President-elect), Jeffrey Brukman (Past President), Elma Britz (EO), Marietjie Hesse (Vice-President, Gauteng, Limpopo, North West and Mpumalanga), Mariana Schoonderwoerd (Vice-President KZN), Lestie Hughes (Vice-President Eastern Cape), Vaughan Pietersen (Vice-President Western Cape), Erna Rademan (Vice-President Freestate and Northern Cape), Marié Gaerdes (Chairperson Standing Committee), Ewald Hesse (Webmaster), Diane Heller (Standing Committee and Exco - Johannesburg), Ros Conrad (Durban), Olga Rademan (Kroonstad), Tilla Henkins (Bloemfontein), Joan Lithgow (Johannesburg), Xiomara Pedroso Gomez (Pretoria), Elfreda Penzhorn (Pretoria), Gisela Scriba (Pretoria), Mia Rich (Pretoria, Dinkie Holm (Pretoria), Barbara Olivier (Pretoria), Ilse Coetzee (Pretoria), Bertha Spies (Pretoria), Inge Scott (Tygerberg and Frank Pietersen Music Centre).
 - b. Apologies:
 - i. Joan Lithgow who had to leave for a short time
 - ii. Hubert van der Spuy: Marié Gaerdes read a letter from Hubert sending his good wishes for a fruitful AGM.
4. Personalia: Maureen Rycroft passed away and a moment of silence was observed.
5. Standing orders: Were taken as read.
6. Voting Powers: The voting powers were announced.
7. Notice of Motions: the meeting was notified of the following 4 motions to be discussed:

No	Motion	Motivation	Source	Resolution
1	Dat daar begroot word vir twee amptelike ritte per jaar, verder as 100 km (vanaf tuiste) per vise-president. (Alle ritte van minder as 100 km kwalifiseer dus nie vir reiskoste nie). Die rit mag nie die grense van die vise-president se toegewysde area oorskry nie. Die rit moet bevestig word deur die hou van 'n eenvoudige logboek (sien addendum A), sowel as die volgende inligting: 1) Doel van rit 2) Bywoningsregister	Dit is geweldig moeilik om verhoudings met lede te koester en om nuwe lede te werf in 'n tyd waar musiekonderwysers so gewoon geraak het om alleen te werk dat hulle nie meer die nut daarin sien om vergaderings by te woon nie. Tegnologie het in hierdie geval regtig 'n baie negatiewe uitwerking op die SAVMO netwerk. Dit is maar al te	Kroonstad	Aanvaar

	(Addendum B) 3) Notule van die vergadering Vise-presidente eis dan reiskoste teen die SARS tarief by Elma Britz. Geen eise sal oorweeg word indien hulle nie vergesel word van alle stawende dokumente nie.	maklik om eposse te ignoreer en om onbetrokke te bly. Ek stuur jaarliks hope eposse uit en ontvang meestal nie eers 'n ontvangserkenning terug nie. Ons verloor die persoonlike 'aangesig-tot-aangesig" karakter wat die spil behoort te wees waarom die vereniging draai. Vise-presidente bedien uitgestrekte gebiede, wat dit baie moeilik maak om persoonlike kontak met sentra te hou. Die petrolprys is hemelhoog en hulle kan dit doodeenvoudig nie bekostig om op eie koste rond te ry nie.		
2	That the Society deals with late payments of membership fees in a proactive way: Either offering early bird incentives or penalties for late payment.	<ol style="list-style-type: none"> 1. If fees are in arrears and the SASMT cannot meet its financial commitments and administration timeously, it creates an unnecessary administration load. 2. The EO often has to send out invoices again and again and sometimes has to make unnecessary phone calls in this regard. 3. We lose interest on our bank accounts in this way. 4. The directory list which needs to be updated regularly, but especially when the data base is extracted for placement in the Magazine, is dependent upon the particulars of paid-up members. 	EO	Accepted
3	That the capitation fees be approved for two consecutive years to enable Exco and Centres to draw up their budgets in advance rather than retrospectively.	Capitation fees are determined only in March April at the AGM for that specific year. A budget is a forecast which should be compiled at the end of the year for the next year.	Exco	Accepted
4	<ol style="list-style-type: none"> 1. That approval of new membership of an ordinary centre of the Society rests entirely with the centre concerned including all actions pertaining to such approval and also in accordance with published rules. 2. That in the case of a dispute an application for membership may be referred to head office for arbitration. 	<ol style="list-style-type: none"> 1. New applicants are more likely to be known to members of the local centre, which might speed up and facilitate the process. 2. The uncertainty will be removed about who is responsible for setting the database flags that 	Webmaster and Stexco	Accepted

	<p>3. That in the case of a non-electronic application the centre concerned is responsible for transferring the data to the database via the web interface.</p> <p>4. That the outcome of the approval process be made known to Head Office.</p> <p>5. That all rules and duties applicable to membership approval be amended in accordance with this motion.</p> <p>6. Those membership approvals not need to wait for a committee meeting but be done by circulating the data electronically to committee members.</p>	<p>determine inclusion in the directory.</p> <p>3. Additional administration concerning standing committee will be eliminated.</p> <p>4. Currently electronic applications are automatically sent to the executive officer, the webmaster and the centre secretary so they are aware of new applications and in the case of an incorrect centre on the electronic form it will be corrected by the webmaster after consultation and the responsible secretary notified.</p>		
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8. Minutes of the 91st AGM held on Tuesday 26 March 2013 at Department of Music and Musicology Rhodes University, Grahamstown
- a. Confirmation of Minutes:
 - i. Proposed by Marié Gaerdes
 - ii. Seconded by Marietjie Hesse
 - b. Matters arising: None
9. EO Report:
- a. Financial statements for the year ending 30 November 2013 - The EO presented her report which was accepted with thanks after a brief discussion.
 - b. Investments at FNB were noted.
 - c. Annual subscription to Head Office (Capitation fees) - Although all Centres have paid, many Institutions were still outstanding. On the auditors' advice we need to clear our books.
 - d. Non-payment of Institutions - After a brief discussion motion 2 was accepted.
 - e. Budget -
 - i. The budget was presented, a brief discussion of the R20 000-00 bonus for the EO's attendance of ISME Brazil 2014 was explained that it would be divided between 2013 and 2014 in equal halves.
 - ii. Membership fees are to be increased by R5 only, with a 15% deduction for early bird payment within a month after receipt of invoices.
 - f. Registration of the SASMT as a NPC
 - i. CIPRO: A letter from CIPRO was presented explaining the delay of registration. This would hopefully be settled in the near future.
 - ii. Directors:
 - I. After the 2013 motions that 5 directors in stead of 3 be approved, and changed every 3 years, it was resolved to appoint them after the election of officials. After the election the following directors were approved: John Roos,

Marietjie Hesse, Arisa Voges, Jeffrey Brukman, and Elma Britz.¹

2. The EO informed the meeting of the cost of changing directors.

10. Scholarships and prizes:

a. Winners 2013:

- i. Gladwell: Roelof Temmingh (Piano)
- ii. Kath Irish: Bronwyn van Wieringen (Piano)
- iii. Ellie Marx and David Reunert: Carin Jansen van Vuuren
- iv. Beka Bantwana Piano Competition:

Category A (age 5-7) 1st prize: R2000 Abigail Havenga	Category B (age 8-11) 1st prize: R3000 Malan du Plessis	Category C (age 12-16) 1st prize: R4000 Roelof Temmingh
Category A (age 5-7) 2nd prize: R1000 Rebecca Nortje	Category B (age 8-11) 2nd prize: R2000 Mia Fourie	No second prize was awarded in Category C

b. Beka Bantwana Foundation Piano competition

- i. Ilse Myburgh addressed the meeting about the future plans of Beka Bantwana. The competition will be extended to include a Strings division.
- ii. A discussion followed regarding whether the competition should only be open to pupils of SASMT members. This was not accepted as the meeting felt that it should be as wide as possible. The possibility of a monetary award to the winning SASMT teacher was suggested. This matter was referred to Exco and the Beka Bantwana Board.
- iii. If a teacher is not a member of the SASMT, then he/she could be encouraged to join the Society.
- iv. Jeffrey Brukman suggested that non-winners also be notified of the results of bursaries and competitions.

11. Reports:

a. SAMT: The Editor reported as follows:

- i. Issues 148 and 149: The Editor John Roos reported on the contents of these issues. Articles focused on conference presentations and issues regarding community engagement.
- ii. Financial Statement: The Magazine managed to be self-sufficient and was financed from membership fees and advertisements.
- iii. Management: The following portfolios were approved:
 1. Editor: John Roos
 2. Sub-editor: Bertha Spies
 3. Business and Advertising Manager: Elma Britz
- iv. Ewald Hesse requested that an address page be added and that the web address be displayed at a prominent place.
- v. John thanked authors of articles namely, Lestie Hughes, Arisa Voges, Bertha Spies and others. Erna Rademan was thanked for the Conference report published in the Magazine.

¹ At a meeting of the new Exco on 25 June 2014, Prof Douglas Reid, an existing director was added to the list of directors: 'Exco approved Prof Douglas Reid, one of the previous Directors of the SASMT, to remain as a Director. The EO received the approval of the rest of Council in this regard.' Exco Minutes 25 June 2014.

- vi. Obituaries to be written for the next Magazine and the following people were suggested:
 - 1. Maureen Rycroft - Eric Rycroft
 - 2. Enzo La Costa - someone from the Durban Centre
 - 3. Retha Cilliers - Sophia Welz
 - vii. John Roos mentioned that we would again highlight the winners of various competitions such as the Wind competitions at Unisa and Afrikaans Hoër Seunskool Pretoria's wind competition, the SAMRO Hubert van der Spuy Competition, Artscape, Atterbury Piano Competition, ATKV competitions and Wakkerstroom Music Festival.
 - viii. Arisa Voges suggested that teachers of winners also be acknowledged and thanked John Roos for a wonderful Magazine published under difficult circumstances. Bertha Spies as sub-editor and Elma Britz as business and advertising manager received a special word of thanks.
 - ix. The deadline for issue 149 will be the end of October 2014. An E-mail is to be sent twice before this date for the submission of articles.
 - x. Advertising fees are to remain the same.
 - xi. The directory list to be extracted from the website at the end of November 2014.
- b. Exco and Standing Committee.
- i. SASMT Constitution, Regulations and Guidelines:
 - 1. Constitution and new registration: These can only be finalised after registration at CIPRO is completed. We can publish rules and regulations of the SASMT in the mean time.
 - 2. The duties of Officials which cover these to a great extent have been published on the website and officials have all received e-mails in this regard.
 - 3. Ros Conrad and Mariana Schoonderwoerd requested that clarity on the SASMT's Constitution, Memorandum of Incorporation (MOI) and Articles of Incorporation be ready for the next AGM.
 - ii. Updating of the history of the SASMT: Diane Heller and John Roos have made a lot of progress. It was suggested to contact Reino Otterman in this regard.
- c. Regional Vice-Presidents' reports: The following reports were received and placed on the SASMT's website for notification:
- i. Gauteng, Limpopo, Mpumalanga and North West
 - ii. Free State and North West: Erna Rademan added information regarding the following:
 - 1. Bloemfontein National Arts Festival by the National Arts Trust comprising Derek Ochse, Japie Human and the late Nettie Immelman.
 - iii. KwaZulu Natal
 - iv. Eastern Cape
 - v. Western Cape
- d. Committee for Music examination at Unisa: Jeffrey Brukman reported that the committee meets twice a year and changes to the Theory syllabus are on the table.
- e. Benevolent Fund: John Roos reported about extra funds that he collected in his old cello at various concerts and events. He was thanked for his input.

- f. National Youth Orchestra: Diane Heller reported as follows:
 - i. Dances April to May. Some members of the NYO accompanied the *Vuyani* dance company performance of *Full Moon* in April 2014
 - ii. A small orchestra course takes place from 24 April to 11 May 2014.
 - iii. A wind group will be touring KwaZulu Natal from 28 June to 8 July 2014.
 - iv. The NYO will celebrate its 50th anniversary having been founded by the SASMT in 1964. The celebrations will take place in Cape Town when 120 players will perform in a special symphony concert.
- 12. Unisa teacher endorsement: Arisa Voges was excused from the meeting and John Roos acted as chairman. The matter was discussed and the following resolutions were approved:
 - a. The majority felt that the SASMT on behalf of its members needs to make its voice heard.
 - b. The EO will constitute a small committee to address this dilemma: Suggestions were tabled:
 - i. Lestie Hughes suggested that we request the phasing in of the new system as a moral/ethical concern.
 - ii. Legal advice should be sought.
 - iii. Jeffrey Brukman as the SASMT's representative at the Unisa Music Examinations will write a letter to the committee stating our concerns.
- 13. The ISME Bid: Given in the EO's report
- 14. Website: Nothing to report
- 15. Election of Office bearers 2014 – 2015:
 - a. President: John Roos
 - b. President-elect: Marietjie Hesse
 - c. Regional Vice-Presidents:
 - i. Gauteng, North West and Limpopo: Gisela Scriba
 - ii. Freestate and Northern Cape: Erna Rademan
 - iii. KZN: Ros Conrad
 - iv. Eastern Cape: Lestie Hughes
 - v. Western Cape: Vaughan Pietersen
 - d. Executive Officer: Elma Britz
 - e. Standing Committee Chairperson: Marié Gaerdes
 - f. Webmaster: Ewald Hesse
 - g. SAMT Editorial:
 - i. Editor: John Roos
 - ii. Sub-editor: Bertha Spies
 - iii. Business manager: Elma Britz
 - iv. Review editor: Gisela Scriba
 - v. Advisory board: Not appointed
- 16. Life Memberships and Honorary Memberships:
 - a. Life Members:
 - i. Sandra Breschi (Durban)
 - ii. Dr Mari Wiggill (Pretoria)
- 17. Date and Venue for the 2015 AGM:
 - a. Johannesburg: John Roos announced the following theme: *Excellence in Music Performance*
 - b. Dates to be announced at a later stage
- 18. General
 - a. Recommended minimum fees for private and group music tuition: R260.00 per hour for individual lessons, and for group classes, R105 per learner with a minimum of 3.

- b. The EO reminded members to use the SASMT's official logo and registration number on all documents.
 - c. Offer for sponsorship: CJ Mathew Stationery: Erna Rademan was asked to investigate and report back.
 - d. The honoraria of EO and Webmaster were incorrectly discussed at the AGM and were declared out of order at the Post Council Conference meeting. R1170 and R1900 per month were approved to Webmaster and EO respectively.
19. Votes of thanks: Lestie Hughes presented votes of thanks to Arisa Voges and the Pretoria Centre.
20. Closure: The meeting adjourned at 13.30

Ms Arisa Voges (President)

Mrs Elma Britz (Executive Officer)