



*The South African Society for Music Teachers*  
*Die Suid Afrikaanse Vereniging van Musiekonderwysers*

**MINUTES**

**Annual General Meeting 2 April 2016 at 2 April 2016 at the Enoch Sontonga  
Conference complex, Unisa Sunnyside campus at 10.00**

1. Welcome: The President extended a hearty welcome to all present.
2. Notice of Meeting: Notices were sent out and thus the meeting was duly constituted.
3. Attendance and apologies:
  - a. Attendance: Marietjie Hesse (President), Elma Britz (EO), John Roos (Past President, Vaughan Pietersen (President-elect), Ros Conrad (Vice-President KZN), René Zietsmann (Vice-President Eastern Cape), Arno Jones (Vice-President Western Cape), Erna Rademan (Vice-President FreeState and Northern Cape), Gisela Scriba (Vice-President Gauteng, Mpumalanga, North-West and Limpopo), Marié Gaerdes (Chairperson Standing Committee), Mariana Schoonderwoerd, Sandra Breschi, Carol Solomon, Dinkie Holm, Susan Swanepoel, Ingrid Janse van Rensburg, Eddie Davey, Annalize Hoek, Hanneljie Joubert, Trix Lötter, Patricia Michels, Elfreda Penzhorn, Mia Rich, Rinamari Roux, Arisa Voges, Marié MacLachlan, Barbara Olivier, Susan Swanepoel, Syntiché Claassen, Verity Knight, Lois Boshoff, Tilla Henkins, Francois Henkins, Glen Morton, Hilleetjie Boonzaaier, Adri van Wyk, Stephan Gericke, Sarah Scempers, Tania Borman.
  - b. Apologies:
    - i. Gill Scott
    - ii. Burnadette Low
    - iii. Elsabé Spies
    - iv. Hans Potgieter
    - v. Diane Heller
    - vi. Irma Geldenhuys
    - vii. Dawn Taljaard
    - viii. Hubert van der Spuy
  - c. Messages from the following absent members were read:
    - i. Arthur Dixon
    - ii. Sanet Botha
    - iii. Hubert van der Spuy
    - iv. Dalene Grobler
    - v. Bertha Spies
    - vi. Jeanet Domingues
    - vii. Joan Lithgow
4. Personalia:
  - a. Rupert Mayr's 90<sup>th</sup> birthday was on 1 April 2016. The EO will write a letter of congratulations. The Vice-President of the Eastern Cape, René Zietsman undertook to arrange a function for him in Port Elizabeth.
  - b. Diane Heller fell off a staircase at a meeting of the Johannesburg Centre's Music Festival and broke her arm; she had to have an operation. John Roos, Elma Britz and Marié Gaerdes visited her at different occasions while still in intensive care. She was recuperating at home with the help of a caregiver.
  - c. Elma's mother passed away and John paid condolences to her.

5. Standing orders: Were read and noted.
6. Additions:
  - a. Ros Conrad: Discussion of Institutional members' requirements.
  - b. Rinamarie Roux: Marketing of the SASMT in the Media.
7. Voting Powers: Marié Gaerdes summarised the voting powers of Centres and copies of the requirements were handed out:
8. Notice of Motions 2016:
  - a. Motion 1 – Source: President 2016:
    - i. When a new member has been approved, the automatic welcoming message from the system that a request for a once-off payment of a registration fee of R100 be added. It is then up to the Centre to send an invoice to the member for the outstanding annual membership fee.
    - ii. That the welcoming message also request a signature of consent concerning the Protection of Information Act.
    - iii. Motivation
      1. The information of new applicants who have been approved for membership will be available for publication in die magazine as well as the website.
      2. The uncertainty by secretaries/treasurers will be removed about who is responsible for setting the database flags regarding payment of membership fees.
      3. Even if the new member does not pay the balance of membership fee to the centre concerned, he/she will at least remain a member for one year and therefore be included in the publications alluded to.

Motion 1 accepted; Proposed by Adri van Wyk and seconded by Arisa Voges.

Motion 2 – Source: EO and Standing Committee

That all Centres include the financial statements of Eisteddfodau and Music Festivals operating under the auspices of the SASMT in the financial statements sent to Head Office. Stephan Gericke suggested that a template of the correct format be drawn up and circulated to all centres.

Motivation

Eisteddfodau and Music Festivals are organisations that work with public money, to a large extent, cash flow, using the name of the SASMT; the SASMT can therefore ultimately be held accountable for these organisations and as an NPC, should include these in their annual statements.

Motion 2 was accepted. A survey of all Eisteddfodau and Music Festival is to be made by Exco. Proposed by Marié Gaerdes and seconded by Marietjie Hesse.

9. Minutes of AGM held on 10 April 2015 Kingsmead College, Johannesburg
  - a. Matters arising: None.
  - b. Confirmation of Minutes: Accepted. Proposed by John Roos and seconded by Francois Henkins.
10. SASMT Constitution and Handbook
  - a. Constitution:
    - i. Ros Conrad Proposed some changes and additions:
      1. Council members:
        - a. *4.b.1. Composition: A member of Council must be a professional member of the Society except in the case of the Executive Officer and the Webmaster.*

2. Definition of Centres:

a. Ordinary Centres:

- i. A branch of the SASMT located in a metro, municipality or region in Southern Africa, formed on application by at least eight (8) music teachers who qualify for professional membership of the Society.
- ii. Institutional Centres: A branch of the SASMT is formed by the staff of a music department of a school or tertiary institution on application by at least five (5) teachers qualified to become professional members of the SASMT.

b. Handbook: The following changes and/or additions were proposed by Ros Conrad:

- i. 5.c. *The Executive Officer conducts all correspondence of the Society, including that in regard to its financial affairs. To avoid confusion and to ensure that the Society speaks with one voice, and to ensure that correspondence is on the correct SASMT letterhead, communication should be conducted through the EO where practical. Official correspondence by Council members should always be copied to the EO.*
- ii. 6.a.ii. *Honorary Membership: A person who has given outstanding service to the society on a national basis for at least ten (10) years may be elected by Council to honorary membership. At no time must there be more than fifteen (15) honorary members.*
- iii. 3.b.v *Life Membership: A professional member who has given long and outstanding service to one or more Centres may be nominated by a Centre and elected by Council to life membership.*
- iv. Standing Orders number v. *All remarks must be directed through the Chair, and should at all times be courteous and respectful – remove the exclamation mark.*

These suggestions are to be verified and finalised after legal consultation.

11. Closure of the Kroonstad Centre The EO reported that the Centre secretary, Irma Geldenhuys notified her that they have resolved that the Kroonstad centre will continue as an ordinary Centre of the SASMT. This was confirmed by the Vice-President for the region, Erna Rademan.

12. Scholarships and prizes:

a. Winners 2015:

- i. Gladwell Scholarship: Lezanti van Sittert, Piano (UP)
- ii. Ellie Marx Scholarship: Aimée Porter, Violin (UP)
- iii. David Reunert Bursary: Landi Schaap, Piano (AHMP)
- iv. Kathleen Irish Scholarship: Lourens Fick, Piano (US).

13. Reports:

a. EO Report:

- i. Financial statements for the year ending 30 November 2015 were presented and discussed.

\* 10% discount if paid before the end of July 2016

- ii. Investments – The bursary funds were reinvested at best interest rates. The Kath Irish Fund has grown sufficiently that the bursary can be raised to R11 000. It was approved
- iii. Annual subscription to Head Office (Capitation fees). An 8% increase was suggested by the auditors and accepted:

Type of Membership	Fees	SAMT	Benevolent Fund	Council	Total	Early bird payment
Professional	100	60	16	40	216.00	194.40
Supporting	60	60		25	145.00	130.50
Student	40	32		25	97.00	87.30
Independent	100	60	16	40	216	194.40
Institutional Centres per member:	62	60		40	162.00	145.80

- iv. Budget: A general increase of 8% in line with inflation was approved.
  - b. Suggested minimum professional tuition fees
    - i. Individual teaching for SASMT members teaching at private studios: R300 per hour.
    - ii. Group teaching: R130 per pupil with a minimum of 3 pupils in a class.
  - c. SAMT
    - i. Editor's report: The editor, John Roos presented a brief report on the contents of the Magazine and thanked Bertha Spies, Elma Britz and Ewald Hesse for their hard work.
    - ii. Advertising fees: Although we received less advertisements, funds were generated by increasing the advertising fees with 5% and using a thinner paper.
    - iii. Postage and packaging: The EO reported on the high costs of posting and packaging. Cheaper packaging is to be investigated.
    - iv. Deadline for issue 151 was set for 1 October 2016.
  - d. Exco and Standing Committee reports (available for scrutiny on request).
  - e. Regional Vice-Presidents reports (available for perusal on request).
    - i. Gauteng, Limpopo and Mpumalanga
    - ii. Free State and North West
    - iii. KwaZulu-Natal
    - iv. Eastern Cape
    - v. Western Cape
  - f. Committee for Music examination at Unisa: The EO read Dr Jeffrey Brukman's report. (See separate document).
  - g. Benevolent Fund - John Roos reported on the state of the Benevolent fund and presented the cello in which he has collected several thousand rand during 2015 – 2016 at concerts and events at the Tauromenium and other venues. The EO pleaded that all Centres follow his example.
  - h. National Youth Orchestra: A report from Diane Heller was read by the EO (See separate document).
14. ISME 2016 Conference in Glasgow, Scotland 24 – 29 July 2016: Noted.
15. PASMAE 2016 Regional conference at the Frank Pietersen Music Centre, Paarl 24 – 26 June 2016: Noted with thanks to the Frank Pietersen Music Centre and Vaughan Pietersen.
16. Election of Office bearers 2016 – 2017:
- a. President-elect: Ros Conrad
  - b. Regional Vice-Presidents:
    - i. Gauteng, NW, Mpumalanga and Limpopo: Gisela Scriba.
    - ii. Freestate and Northern Cape: Hans Potgieter.
    - iii. KZN: Carol Solomon
    - iv. Eastern Cape: René Zietsmann
    - v. Western Cape: Carin Brand
  - c. Executive Officer: Elma Britz
  - d. Standing committee: Chairperson: Marié Gaerdes.
  - e. Webmaster and web administrator: Ewald Hesse.
  - f. SAMT Editorial:

- i. Editor: John Roos
  - ii. Sub-editor: Bertha Spies
  - iii. Business manager: Elma Britz
  - iv. Review editors: Liezl Maret Jacobs and Gisela Scriba.
17. Life Memberships and Honorary Memberships: Prof Hubert van der Spuy nominated Prof Joseph Stanford and Mrs Claudine van Breda as honorary members for their longstanding successful piano teaching and adjudication in South Africa and Internationally. The nomination was accepted; proposed by John Roos and seconded by Elfreda Penzhorn.
18. Date and Venue for the 2017 AGM: The President-elect notified the meeting that the event is planned at the Frank Pietersen Music Centre in Paarl for 3 & 4 April 2017.
19. General
- a. Ros Conrad Initiated a discussion regarding the position of part-time versus full-time Institutional Members. The matter was referred to Standing committee to investigate.
  - b. Rinamarie Roux suggested that SASMT events such as the annual National Conference and Regional Conferences get coverage in the printed media. The meeting resolved to delegate the task to Rinamarie to draft a news report for the Pretoria Rekord.
20. Vote of thanks: Vaughan Pietersen expressed a vote of thanks for a wonderful conference.
21. Closure: The meeting adjourned at 15.25

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Marietjie Hesse (President

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Elma Britz (Executive Officer)