



*The South African Society for Music Teachers*  
*Die Suid Afrikaanse Vereniging van Musiekonderwysers*

## MINUTES

### Annual General Meeting on Friday 10 April 2015 at Kingsmead College, Tottenham Avenue, Johannesburg 11.00

1. Welcome: The President, John Roos extended a hearty welcome to all members present and expressed the hope that the discussions will be fruitful and to the point.
2. Notice of Meeting: Notices were sent out and thus the meeting was duly constituted.
3. Attendance and apologies:
  - a. Attendance: John Roos (President), Elma Britz (EO), Marietjie Hesse (President-Elect), Arisa Voges (Past President), Gisela Scriba (Vice-President, Gauteng, Mpumalanga and Limpopo), Erna Rademan (Vice-President, Free State and Northern Cape), Ros Conrad, (Vice-President KZN), Lestie Hughes, (Vice- President Eastern Cape), Vaughan Pietersen (Vice-President, Western Cape), Marié Gaerdes (Chairperson, Standing Committee), Hadley Duminy (Tygerberg Centre), Arno Jones (Frank Pietersen Music Centre), Carin Brand (Tygerberg Centre), Zelda Hofstander (Hugo Lambrechts Music Centre), Ilse Myburgh (Pretoria Centre), Carol Solomon (Pietermaritzburg Centre), Mariana Schoonderwoerd (St Marys DSG Kloof), Sandra Breschi (Durban Centre), Diane Heller (Johannesburg Centre), Mark Baker (Johannesburg Centre), Ewald Hesse (Webmaster), Joan Lithgow (Johannesburg Centre).
  - b. Apologies: Jeffrey Brukman (Rhodes University) and Elfreda Penzhorn (Pretoria Centre).
4. Personalia: John Antoniades of Stellenbosch and a longstanding Durban member, Myra Fraser have passed away. Obituaries will be published in *The South African Music Teacher* no 150.
5. Standing orders: A selection of the revised Standing Orders was read by Marié Gaerdes and the President requested that they be adhered to during the meeting.
6. Voting Powers: The voting powers were summarized by Marié Gaerdes and copies handed out to delegates.
7. Notice of Motions:

No	Motion	Motivation	Source	Resolution
1	That the revised Constitution replaces the Articles of Association of 2002, revised at the 2012 AGM in Tygerberg	According to the registration of the SASMT as an NPC updating is necessary.	Exco: John Roos, Elma Britz and Marié Gaerdes in consultation with Prof Dr Marinus Wiechers.	Accepted. Final approval to be sent to all members Deadline 31 May 2015.
2	That motion 4 of 2014 be revoked and that Exco/Standing Committee deal with approval of new applications	Approval by Centre committees delays the time it takes to approve a new member for incorporation of the database. (See duties of Centre Secretaries).	EO	Motion 4 of 2014 rescinded.

3	That the Council and the AGM consider making provision in the 2015 budget for a first instalment to send a delegate to the next general meeting of ISME (International Society for Music Education) in Glasgow 2016. The second and final instalment can be considered in the next budget.	<p>It is important for the Society to maintain and strengthen links with this influential international body by personal contact and to gain first-hand insight in the topical discussions about the latest research in music education.</p> <p>Ms Elma Britz was delegated to attend the Conference in Brazil in 2014 where a bid was made for ISME to be held in South Africa. Spreading the expenses over two years will ease the financial burden. In view of this precedent, it should be seriously considered to continue this direct contact with ISME.</p>	John Roos (President)	<p>The meeting discussed the possibility and resolved that we should first of all support the Pasmae Conference of 2015.</p> <p>The matter regarding ISME was put to the vote and the majority felt that the SASMT should maintain the international involvement.</p>
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8. Minutes of the 92nd AGM held on Friday 4 April at the Enoch Sontonga Conference Complex, Unisa Sunnyside Campus, Pretoria
  - a. Confirmation of Minutes: Proposed by Lestie Hughes and seconded by Erna Rademan.
  - b. Matters arising:
    - i. Corrections to the previous minutes were made including:
      1. Inge Scott represented the Frank Pietersen Music Centre and not the Tygerberg Centre.
      2. The SASMT Registration as a NPC and not NPO.
9. SASMT registration as NPC
  - a. Change of Directors: The EO announced the re-instatement of Prof. Douglas Reid as Director as decided by Exco and approved by Council (See Exco Minutes, 25 June 2014 8 b). The current 6 Directors are noted in the footer of this and all official documents of the SASMT.
  - b. Memorandum of Incorporation: In process.
  - c. SASMT Constitution and House rules (Motion 1/2015): Discussion of these documents was deferred until feedback from wider consultation with SASMT members was received. A circular would be sent to all SASMT members with a deadline for comments on 31 May 2015 after which date they will be finalised and approved by round robin. Vice-Presidents and Secretaries will be requested to summarize comments and forward these to the EO.
10. EO Report: The EO presented her report including:
  - a. The financial statements for the year ending 30 November 2014 as reviewed by the firm Dekker and Associates were presented and discussed. They were available for inspection by delegates.
  - b. Investments were briefly presented. Arisa Voges suggested that a 'low risk-diversified profile' be investigated for possible higher interest rates. Exco/Standing committee will investigate.
  - c. Annual subscription to Head Office (Capitation fees):
    - i. After a discussion it was resolved that:
      1. The early bird discount is lowered to 10% instead of 15%.
      2. Independent members also pay towards the Benevolent Fund so that they could also share in the benefits if needed.

3. The administration fee for Independent members is incorporated in their capitation fees. They would then pay the same amount as other professional members.
  - ii. Members must be reminded in a circular to pay by EFT as bank fees for cheques and cash are extremely high.
  - iii. Centres' invoices must be sent out at or before the end of February of each year,
  - iv. Head Office invoices must be sent out at the end of April.
  - v. Early bird discount payment must be made one month after invoices were received. The following suggestion for early bird payment to Head Office was put forward: End of June 2015 - Resolution to be sent out in a Circular.
  - vi. The webmaster requested a specific date when unpaid members' flags on the website should be unflagged. It was resolved that each centre must do their own unflagging according to their individual payment dates.
- d. Budget -
- i. The budget for 2016-17:

SA SOCIETY OF MUSIC TEACHERS

	ACTUAL 2014	BUDGET 2015	
<b>INCOME</b>	176,412.22	199,000	
Membership fees	142,375.35	162,000	
Conference fees	6,770.00	6,500	
Advertising - Magazine	26,750.00	30,000	
Interest received	516.87	500	
	187,685.63	196,100	
<b>EXPENDITURE</b>			
Accountancy fees	3,990.00	4,309	8%
Bank charges	2,240.47	2,420	8%
Honorariums	36,210.00	39,107	8%
Legal fees	1,250.00	1,350	8%
Magazine	56,130.85	60,621	8%
Stationery, printing, postage and telephone	6,276.94	6,779	8%
Travelling, accommodation and refreshments			
- Conference and AGM	60,693.49	65,549	8%
- International Conference (Brazil)	20,000.00	0	
- Provision for 2016 International Conference (50%)	0.00	15,000	
Web hosting and subscriptions	893.88	965	8%
<b>SURPLUS / (SHORTAGE) FOR THE YEAR</b>	<u>(11,273.41)</u>	<u>2,900</u>	

Centres	856 x R185	R 158,360.00
Institutions	423 x R140	R 59,220.00
		<u>R 217,580.00</u>
75%		<u>R 162,000.00</u>

- ii. Capitation fees: The previous budget was drawn up for 2 years. In this regard membership fees for 2015-2016 stay the same. As the 15% early bird discount of the previous year was felt to be too high, it was resolved to change it to 10%. Thus the membership fees breakdown will be:

Type of membership	Fees	SAMT	Benevolent fund	Admin	Council	Total	If paid before the end of June*
Professional	R90.00	R50.00	R15.00		R35.00	R190.00	R171.00
Associate/supporting	R50.00	R50.00			R25.00	R125.00	R112.50
Student	R35.00	R25.00			R25.00	R85.00	R76.50
Independent	R80.00	R50.00		20.00	R35.00	R185.00	R166.50
Institutional Centres	R60.00	R50.00			R35.00	R145.00	R130.50

iii. Capitation fees for 2016 - 17 will be as follows:

Type of membership	Fees	SAMT	Benevolent fund	Council	Total	If paid before the end of June*
Professional	R90.00	R55.00	R15.00	R40.00	R200.00	R180.00
Associate/supporting	R55.00	R55.00		R25.00	R135.00	R121.50
Student	R35.00	R30.00		R25.00	R90.00	R81.00
Independent	R90.00	R55.00	R15	R40.00	R200.00	R180.00
Institutional Centres	R60.00	R55.00		R35.00	R150.00	R135.00

e. Registration of the SASMT as a NPC

- i. CIPRO - Progress was noted
- ii. Directors - application for 6 directors were submitted at CIPRO. See Directors in the footer on all official documents and below.

11. Scholarships and prizes:

a. Winners 2014:

- i. Gladwell Scholarship: Shared by Thapelo Masita (Paid-up student member, currently studying in the USA) and Mieke Struwig of NMMU (teacher: Gareth Williams).
- ii. Ellie Marx Scholarship: Thapelo Masita (Paid-up student member, currently studying in the USA).
- iii. David Reunert Bursary: Arianna Carini, (teacher: Amina Carini, Durban).
- iv. Kathleen Irish Scholarship: Nicholas Haralambous, UCT (teacher: Francois du Toit).

v. Beka Bantwana Foundation Piano and Strings competitions:

The Adjudicators this year were Prof Joseph Stanford for the piano section and Prof Zanta Hofmeyr for the string section.

**String Category winners:**

Category A: age 5-7

Winner: R2000 Emma Stiff (teacher: Dorothea Overbeck)

Runner-up: R1000 No prize awarded

Category B: age 8-11

Winner: R3000 Linique Lawrence (teacher: Viara Markova)

Runner-up: R2000 Catherine Stiff (teacher: Dorothea Overbeck)

Category C: age 12-16

Winner: R4000 Clara Holm (teacher: Miroslav Chakaryan)

Runner-up: R3000 Etienne-Pierre Skein (teacher: Madelein van Rooyen)

Strings: Most promising candidate: R1000 each

Michaela Jade Aries (teacher: Cathryn Lennox)

Hannah Müller (teacher: Cathryn Lennox)

Janca Langner Smit (teacher: Wim Wynbenga)

Kristin Skein (teacher: Madelein van Rooyen)

Rebecca Nortje (teacher: Susan McAdam)

**Piano Category winners:**

Category A: age 5-7

Winner: R2000 Elisabeth van Niekerk (teacher: Wilna Taljaard)

Runner-up: R1000 Caresa Cloete (teacher: Chantie Minnaar)

Category B: age 8-11

Winner: R3000 Malan du Plessis (teacher: Chantie Minnaar)  
Runner-up: R2000 Aron Rameau (teacher: Mariana Schoonderwoerd)  
Category C: age 12-16  
Winner: R4000 Swunhtat Oo (teacher: Beulah van Aswegen)  
Runner-up: R3000 Luke Lawrence (teacher: Marietjie Hesse)

Piano: Most promising candidate: R1000 each  
Sera Swanepoel (teacher: Beulah van Aswegen)  
Tyrone Aaron (teacher: Chantie Minnaar)  
Pano Pouroullis (teacher: Jeanne-Pierre Calitz)  
Nicola van der Walt (teacher: Gisela Scriba)

12. Reports:

- a. SAMT
  - i. Editor's report:
    1. The Editor reported on issue 149 and requested more information from the various Centres' activities.
  - ii. Business manager: Due to the fact that we received fewer advertisements the income decreased, although some new advertisements were received, such as Trinity College (a double page spread in full colour) as well as the Kimberley academy with a half page in full colour.
  - iii. Deadline for issue 150 - Not decided.
  - iv. Advertising fees - Advertising Manager to investigate and advise.
  - v. Advisory board: As we do not plan to apply for accreditation this is not necessary. Arisa Voges and Gisela Scriba offered to help with proofreading. Ronelle Bosman of Waterkloof Hoërskool also offered to assist with proofreading.
- b. Exco and Standing Committee
  - i. SASMT Constitution, Regulations and Guidelines:
    1. Constitution and new registration:
      - a. The EO reported that Prof Dr Marinus Wiechers assisted a small committee consisting of John Roos, Elma Britz and Marié Gaerdes in revising the SASMT Constitution according to the New Company Act. We are indebted to Prof Wiechers for spending many hours of work on this revision at no cost.
      - b. The draft Constitution had been made available to Council members but it was decided to send this document electronically to all SASMT members together with the revised House Rules for comment before final adoption. Time ran out for detailed discussion at the meeting.
    2. Duties of Officials – These are incorporated in the House Rules and are available on the SASMT website.
  - ii. Updating of the history of the SASMT - Continuing.
- c. Regional Vice-Presidents' reports (Available on the website):
  - i. Gauteng, Limpopo and Mpumalanga
  - ii. Free State and North West
  - iii. KwaZulu-Natal
  - iv. Eastern Cape
  - v. Western Cape
- d. Committee for Music examination at Unisa:
  - i. A brief report of Dr Jeffrey Brukman was received. Arisa Voges reported that 2015 was the last year that the SASMT will be represented at Unisa.

- ii. One more meeting with an SASMT representative will be held on 19 September 2015.
  - iii. Arisa Voges reported that there is a possibility that the licentiate examinations may be re-introduced on condition that an academic component is added.
- e. Benevolent Fund:
- i. John Roos reported about the purpose of this fund, namely that our members can apply for funding in times of need. This even applies to members that are retired from the SASMT.
  - ii. Elma Britz commended John for regularly collecting funds at concerts and events with his 'broken cello'.
  - iii. Diane Heller also arranged a concert in Pretoria given by Roxana Gundry, a lute player from the UK in aid of the Benevolent Fund.
  - iv. Prof Nicol Viloen of the University of the Free State recently gave a concert at the Tauromenium in aid of the fund. We are most thankful for these efforts.
  - v. A total of over R9000.00 was collected by these events in the past year. The EO urged other regions and Centres to follow this example to increase the Benevolent Fund at local events.
  - vi. Applications are dealt with in the utmost confidentiality. In fact, we could assist a number of members during the past year.
- f. National Youth Orchestra: Diane Heller reported that the National Youth Orchestra celebrated its 50th year of existence. Diane Heller and Elma Britz attended a gala concert at the Regina Mundi church in Soweto on 7 December 2014 where Diane Heller (a board member of SANYO) received a certificate of Merit for her longstanding involvement with the orchestra since its inception in 1964. This event featured in the South African Music Teacher no 149.
- g. UNISA Teacher endorsement feedback: It was noted that this is still a requirement.
13. ISME & PASMAE:
- a. Elma Britz reported on the ISME Conference in Porto Allegre during July 2014 that she attended. The report was published in The South African Music Teacher no 149 and copied in the EO report.
  - b. She thanked the Society for the R20 000.00 contribution towards her costs. However, as the flight ticket came to over R17 000.00, this covered only part of the costs. Registration as an individual member, accommodation, meals and transport was for her own account. This amounted to more than R14 000.00 in total.
  - c. Good contacts were built with Music educators across the world. Unfortunately the bid for 2018 was allocated to Istanbul and not to South Africa. However, valuable experience was gained and the EO felt positive about the possibility to submit another bid for 2020.
  - d. The meeting discussed the feasibility of the SASMT's involvement in ISME in future and the matter was put to the vote. 10 members were against but the majority felt that it is important to maintain the international contacts.
  - e. In the same vein, the SASMT's involvement with PASMAE was discussed and the meeting voted for involvement in PASMAE. There is a PASMAE Conference in Nelspruit from 28 June to 1 July 2015. It was suggested that the SASMT consider sending a delegate to this Conference. No specific person was nominated.
14. Website:
- a. The webmaster requested that Secretaries and Treasurers regularly update the payment flags
  - b. If Centres send advertisements or notices for the web, they must send them in a format as explained on the home page of the SASMT Website.

15. Election of Office bearers 2015 – 2016:
  - a. President-elect: Vaughan Pietersen
  - b. Regional Vice-Presidents:
    - i. Gauteng, NW and Limpopo: Gisela Scriba
    - ii. Freestate and Northern Cape: Erna Rademan
    - iii. KZN: Ros Conrad
    - iv. Eastern Cape: René Zietsman
    - v. Western Cape: Arno Jones
  - c. Executive Officer: Elma Britz
    - i. Marié Gaerdes proposed that we appoint a treasurer in addition to the portfolio of the EO and that we budget for such a position. This proposal was declined as Arisa Voges counter proposed that it be submitted in a motion for the next AGM in 2016.
  - d. Webmaster: Ewald Hesse
  - e. SAMT Editorial: The meeting approved the following members on the editorial committee.
    - i. Editor: John Roos
    - ii. Sub-editor: Dr Bertha Spies
    - iii. Business manager: Elma Britz
    - iv. Review editor: Gisela Scriba
    - v. Proofreaders: Gisela Scriba, Arisa Voges and Ronelle Bosman were suggested.
16. Life Memberships and Honorary Memberships:
  - a. Honorary membership was conferred on Dr. Mimi Coertse for her longstanding support and involvement in the affairs of the SASMT.
  - b. Life membership was awarded to Sheila Horwill of the Pietermaritzburg Centre.
17. Date and Venue for the 2016 AGM: Mount Festiva near Pretoria, during the last weekend of the April holidays. This venue belongs to Eddie Davey, a member of the Pretoria Centre.
18. General
  - a. Recommended minimum fees for private and group music tuition: R280 for individual teaching and R120 for group tuition with a minimum of 3 students.
  - b. Please ensure that the SASMT's official logo and registration number are on all documents and that the website also appears on all documents (e.g. Minutes and letters).
  - c. Membership of Institutional Centres: Ros Conrad requested information regarding Institutional members who are transferred to Centres in the case of an Institution closing down. It was decided that relevant Centres should consult the Constitution and House rules regarding the eligibility of members and write a recommendation to Head Office.
  - d. The question was raised whether a student that is a member of the SASMT and not his current teacher, is eligible for a SASMT scholarship. If the student is a paid-up member, the application will be accepted.
  - e. As a result of the financial year ending on 30 November, it was recommended that Centres have their AGMs in January or February of each year.
  - f. Distribution of Minutes: Ros Conrad requested that Exco and Standing Committee minutes be circulated to all Centre Secretaries and Institutions.
  - g. Discussion: SACE
    - i. The Secretary of the Tygerberg Centre, Carin Brand introduced the problem regarding the Teachers' development system required by SACE (See addendum).
    - ii. The meeting resolved to form the following task team to investigate the matter:

1. Carin Brand, Vaughan Pietersen, Arno Jones, Lestie Hughes, members from the Beau Soleil music Centre, Arisa Voges, Ronelle Bosman and Joan Lithgow.
  2. Erna Rademan suggested that the latter three members draw up a questionnaire to assemble a database to initiate the investigation.
  3. Lestie Hughes will engage with UCT and other tertiary institutions in this regard.
  4. Feedback to be sent to the EO on 31 July 2015.
19. Votes of thanks: Vaughan Pietersen thanked everybody for attending this Conference. The organising committee and John Roos were thanked for an excellent Conference while Ewald Hesse was commended for keeping the SASMT alive internationally on the website. He wished Marietjie Hesse good luck with her tenure as President.
20. Closure: The meeting adjourned at 15.15.

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Mr John Roos (President)

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Mrs Elma Britz (Executive Officer)